
Renewal Application Details

Applicant Details

1.1 RTO ID Number (as listed on the national register)

21859

1.2 Australian Business Number (ABN)

60965567912

1.3 Name of legal entity applying for registration

Workplace Training Strategies Pty Ltd

1.4 Australian Company Number (ACN)

122645470

1.5 Type of Legal Entity

Pty Ltd company

1.6 Registered business (trading) name/s

Workplace Training Strategies

1.7 Address of head office of entity applying for registration

Address	604 Hawthorn Road BRIGHTON EAST, VIC, 3187
Postal	604 Hawthorn Road BRIGHTON EAST, VIC, 3187
Phone	0395961099
Website	http://www.wts.edu.au

1.8 Principal place of business of entity applying for registration (if different from head office)

Not specified

Ownership, management structure and control of the organisation

2.1 Details of all NATURAL PERSONS who own or are influential in the operation of the legal entity applying for renewal of registration

Name	Ms Charmaine Lisa Oliver
Person is best described as:	Owner and executive officer
Address	4 Ti-tree Avenue BONBEACH, VIC, 3196
Phone	0395918300
Mobile	0407322880
Email	charmaine@wts.edu.au

2.2 Details of OTHER ENTITIES (not natural persons) that own the legal entity applying for registration

Not specified

2.3 Other existing business registrations

No

Applicant history

- 3.1 Does any natural person in Section 2 have a current association with any other RTO registered, or organisation that has applied for registration, with ASQA or a state registering body?

Not specified

- 3.2 Does any natural person named in Section 2 have a past association with any other current or former RTO registered with ASQA or a state registering body?

Not specified

Proposed RTO details, scope and operating context

4.1 Type of training organisation

Education/training business or centre: privately operated RTO

4.2 Chief Executive Officer – the legally responsible person for registration (this must be a person nominated in Section 2.1 – contact details entered here will be published on training.gov.au)

Name	Ms Charmaine Oliver
Position	Chief Executive Officer
Phone	0395961099
Mobile	Not specified
Fax	0395961033
Email	charmaine@wts.edu.au

4.3 Contact for General Enquiries

Name	Ms Michelle Armstrong
Position	Administration Team Leader
Phone	0395918300
Mobile	Not specified
Fax	Not specified
Email	info@wts.edu.au

4.4 Registration Contact

Name	Mr Duane Neill
Is this person an employee of the applicant (legal entity)	Yes
Phone	0395961099
Mobile	Not specified
Fax	0395961033
Email	duane@wts.edu.au

4.5 Proposed permanent delivery site/s (within and outside australia, where different to Head Office)

Name	Ms Charmaine Oliver
Address	604 Hawthorn Road BRIGHTON EAST, VIC, 3187

Phone	0395961099
Email	Charmaine@wptraining.com.au

4.6 This application is to renew your RTO's registration for all qualifications, accredited courses and units of competency that currently display on your scope on the national register, www.training.gov.au. While this application enables you to remove one or more qualifications, accredited courses or units of competency from your scope of registration, it does not provide for new training products to be added.

If you are seeking to renew the RTO's current scope of registration, select 'Yes'. If you are seeking to reduce the RTO's current scope of registration, select 'No' and follow the additional instructions below.

Yes

Course Code	Course Name	Delivery Locations	Supersedes	Extent	Licensed/ Regulated Outcome	Status
22280VIC	Certificate I in Employment Pathways	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
BSB42015	Certificate IV in Leadership and Management	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
BSB51915	Diploma of Leadership and Management	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	

FDF20111	Certificate II in Food Processing	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
FDF20510	Certificate II in Retail Baking Assistance	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
FDF30111	Certificate III in Food Processing	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
FDF30510	Certificate III in Retail Baking (Cake and Pastry)	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
FDF30610	Certificate III in Retail Baking (Bread)	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	

FDF30710	Certificate III in Retail Baking (Combined)	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
FDF30910	Certificate III in Food Processing (Sales)	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIR20212	Certificate II in Retail Services	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIR30212	Certificate III in Retail Operations	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIR40212	Certificate IV in Retail Management	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	

SIT20213	Certificate II in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIT20316	Certificate II in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIT30616	Certificate III in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIT30713	Certificate III in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
SIT40313	Certificate IV in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	

SIT40416	Certificate IV in Hospitality	Australian locations: - ACT - NSW - NT - QLD - SA - TAS - VIC - WA		Deliver and assess	Not specified	
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4.7 Are you seeking to renew registration for one or more accredited course?

Yes

1. Is the copyright of any accredited course owned by an organisation other than yours?

Yes

2. Does the copyright owner of any accredited course issue a licence or permit to organisations that it authorises to register to use its course? [Refer to the national register and contact the copyright holder to find out what type of permission is required.]?

No

4.8 Proposed operating context

a) Does your organisation (intend to) engage other parties to conduct training, assessment or qualification issuance services on its behalf

No

b) Does your organisation (intend to) engage other parties to conduct marketing, learner recruitment, student enrolment or other administrative services on its behalf?

No

c) Does your organisation access (or intend to apply for) government training contracts?

Yes

d) Is your organisation approved (or intend to apply for approval) to enrol students under VET Fee-HELP arrangements?

No

e) What modes of delivery does the organisation (intend to) use? (select all relevant modes)?

Face to face at workplaces

f) Does your organisation (intend to) deliver training and/or assessment services to overseas students studying in Australia?

No

g) Does your organisation (intend to) require students to prepay more than \$1500 prior to commencing training or at any time thereafter?

No

h) Does your organisation intend to apply for a data reporting exemption under the National VET Provider Collection Data Reporting Requirements Policy?

No

4.9 Current and recent activity

a) **Are there students currently undertaking training with your RTO?**

Yes

b) **Have students completed their training and/or assessment with your RTO within the last 12 months?**

Yes

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- 5 This Statutory Declaration must be completed by the Chief Executive of the legal entity applying for initial registration. If the legal entity applying is a person, that person must complete the declaration.

Mail